

Office Use - Date received: \_\_\_\_\_ Assigned (Notified) To: \_\_\_\_\_

**Myrtle Beach Golf & Yacht Club Assn Inc**  
**Architectural Review Board Application**  
**Please read reverse side for requirements of the ARB permit.**

Application No: \_\_\_\_\_

Property Owner \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Contractor \_\_\_\_\_

Do you adjoin lake? \_\_\_\_\_

Do you adjoin golf course? \_\_\_\_\_

Request For: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Signature \_\_\_\_\_

Applicant name printed \_\_\_\_\_

Application Date \_\_\_\_\_

Date Approved / Not Approved \_\_\_\_\_

Board Members Signatures \_\_\_\_\_ DATE \_\_\_\_\_

\_\_\_\_\_ DATE \_\_\_\_\_

\_\_\_\_\_ DATE \_\_\_\_\_

\_\_\_\_\_ DATE \_\_\_\_\_

**All state and county permits are the responsibility of the applicant/owner.**  
**All insurance certificates from contractors are the responsibility of the applicant/owner.**  
**No work is to commence until application is approved, and ARB card is displayed on site.**  
**No Contractor work on Sundays without prior approval, restricted hours 9am-5pm.**

## Architectural Review Board Application Instructions Revised April 20, 2016

ARB Board meets the first and third Wednesday of each month.

Priority will be given to applications that are on file in office (5) days before scheduled meeting dates.

Please bring samples of painting and siding colors. Paint may be matte or semi-gloss. Please specify trim to be painted (windows, door, soffits and fascia boards). Corner strips must be of the same color as the exterior siding.

Applications for structural changes and additions including sheds of any kind must include a **Platt map** with changes noted and also require a **Permit** from the **County**.

Applications for sprinkler systems, patios, sidewalk and driveways **must include a Platt map** with changes noted.

Trees taken down must be cut below ground level and stumps ground.

**Propane tanks** must be screened from view from the street or common areas with an enclosure similar to the air-handler enclosure.

<b><u>One signature required:</u></b>	
A/C Enclosure Repair ( <b>same color &amp; material</b> )	Siding Repair ( <b>same color &amp; material</b> )
Driveway Repair	Skylights
Gutters & Down Spouts	Storm Doors install/change
Paint exterior, trim, doors, shutters ( <b>same color</b> )	Tree Removal ( <b>one tree</b> )
Propane Tanks – Must be enclosed	Trim Replacement with metal or vinyl
Roof Repair ( <b>same color</b> )	( <b>same color</b> )
Sidewalks	Walkway Repair
<b><u>Two signatures required:</u></b>	
A/C Enclosure ( <b>new</b> )	Sprinkler System
Decorative/Ornamental Fence	Storm Panels
New Roof (color) and/or sample	Tree Removal ( <b>multiple trees</b> )
Patios	Windows or Door Changes
<b><u>Three signatures required:</u></b>	
Additions	Paint ( <b>color change house or trim</b> )
Arbors	Patio Fence
Awnings	Play Ground Equipment
Carolina Rooms	Porch or Patio to Florida Room
Deck Installation	Sheds ( <b>all</b> )
Drainage Change	Trellis / Pergola
Driveway Change– New and/or Altered	Siding
Hot Tubs	Walkway Installation
Landscape/Topography Change & Sod	

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